**RFP:** Curriculum development with ongoing consultation for PK-12 Special Education certification coursework.

**KCTR Principles and Values:** At all times, KCTR strives to model and live out our Core Values of Ownership, High Expectations, Mission Driven, Persistence, Growth Mindset, Care and Love, and Collaboration. We believe these values are imperative to the work of improving outcomes for students across Kansas City, and we are guided by the principle that developing highly effective teachers requires a highly effective program, of which rigorous and relevant curriculum is a core component.

**Project Description:** The Kansas City Teacher Residency (KCTR) was launched in 2016 with a mission to recruit, certify, and develop teachers in the Kansas City region. KCTR is currently working to address a need for more highly effective PK-12 Special Education teachers, and is adding this as a new certification pathway. Under the direction of the Director of Curriculum and Program, KCTR is looking to contract with an individual or team to design and develop 11 courses needed to fulfill certification requirements in the state of Missouri, as well as continued consultation as coursework is launched.

**Scope of Work:** Contractor will develop 11 courses specific for a certification in Mild/Moderate Cross-Categorical Disabilities, Grades K-12 for the state of Missouri. The intended audience will include pre-service special education teachers.

Development and production of the course will contain, but not be limited to, the following:
- Research and familiarization with the KCTR Model and Missouri educator certification requirements
- Consultation on matrix of certification requirements matched with courses offered
- Course overview
- A scope and sequence that will outline the learning objectives and corresponding MOSPE Standards as well as the Council for Exceptional Children’s Special Educator Professional Preparation Standards
- Assessment plan outlining how Residents will be graded and assessed on their learning
○ Session by session plans with timestamps and resources provided and/or accessible
○ Course syllabi
○ Formatted in the Curriculum Templates provided by KCTR
○ Bi-weekly consultation with KCTR Director of Curriculum throughout the development process, and continued throughout the launch of the coursework, timeline TBD
○ Potential revisions to coursework after initial implementation at the discretion of KCTR.

In addition to the work described above, this proposal assumes ongoing, regular communication between designers, KCTR leadership and course instructor throughout the curriculum development process and continued throughout the launch of coursework (see timeline below).

Qualifications and Skills:
The ideal candidate/team for this contract is someone with the following qualifications:
- Experience writing curriculum for Special Education Certification
- Doctorate in Special Education (or comparable degree)
- 5+ years experience working in Special Education in a K-12 public school
- 2+ years experience working in Higher Education, preferably Educator Preparation

The ideal candidate/team for this contract is someone with the following knowledge and skills:
- Understands current landscape of Special Education in American schools, specifically those serving high population of students of color
- Knows best instructional practices for K-12 students with mild to moderate cross-categorical disabilities
- Excellent written communication
- Understanding of best practices for adult learning
- Ability to work within deadlines and accelerated timelines
- Precise attention to detail
Proposals: If you are interested in applying, please submit a short proposal (10 pages or less) including

- Your approach to addressing the components of the project, detailing an innovative approach to writing curriculum
- Detail of your experience working on similar projects in the past
- Examples of previous work
- An indication of how equity will be top of mind for pre-service Special Education teachers and their students in this course sequence
- A proposed budget based on the projected amount of hours needed to design and submit all courses, as well as cost per hour.

Timeline: Course development will begin in February 2020, with the following deliverables:

<table>
<thead>
<tr>
<th>Semester</th>
<th>Courses</th>
<th>First Draft</th>
<th>Final Product</th>
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</thead>
<tbody>
<tr>
<td>Summer 2020</td>
<td>Exploring Content (2.2 credit hours)</td>
<td>3/31/20</td>
<td>5/15/20</td>
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<tr>
<td>Fall 2020</td>
<td>SPED Methods 101 (3.2 credit hours)</td>
<td>5/31/20</td>
<td>6/15/20</td>
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<td></td>
<td>Classroom Engagement &amp; Investment for SPED 101 (0.6 credit hours)</td>
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<td></td>
<td>Literacy Instruction and Design for SPED 101 (1.1 credit hours)</td>
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<td></td>
<td>IEP’s and SPED Law (<em>online</em> - 1.2 credit hours)</td>
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<tr>
<td>Course Sequence</td>
<td>Credits</td>
<td>Dates</td>
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<tr>
<td>SPED Methods 201</td>
<td>1.1 credit hours</td>
<td>8/31/20</td>
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<tr>
<td>Assessment for SPED</td>
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<td>Classroom Engagement &amp; Investment for SPED 201</td>
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<td>8/31/20</td>
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<tr>
<td>Literacy Instruction and Design for SPED 201</td>
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<tr>
<td>Investigating Instruction for SPED 201</td>
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<td>8/31/20</td>
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<tr>
<td>Career Education for SPED Students</td>
<td>online - 1.2 credit hours</td>
<td>8/31/20</td>
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**Consultation:**
As KCTR launches the course sequence for the 2020-2021 programming year, KCTR is requesting 25 additional hours of consultation specifically for course implementation (not design) to be scheduled when needed at the direction of the Director of Curriculum and the course instructor.

**Beginning**
June 2020

**Ending**
May 2021

Potential for contract extension to make revisions, as deemed necessary by KCTR, will be determined during course implementation.

Proposals should be submitted to Leslie McTighe, KCTR’s Director of Curriculum and Program, at leslie@kcteach.org no later than January 31, 2020.